

Regional Technical Director

POSITION: Regional Technical Director
REPORTS TO: President and Founder

OVERALL RESPONSIBILITIES

WI-HER, LLC is an international woman-owned small business catered to finding innovative solutions to development programs worldwide. WI HER is an equal opportunity employer offering employment without regard to race, color, religion, sex, sexual orientation, age, national origin, citizenship, physical or mental handicap, or status as a veteran.

The Regional Technical Director is responsible for providing technical assistance to WI HER's programs. The core role of the Technical Director is to implement technical programs of WI HER in assigned countries.

She/he will be expected to maintain WI HER's professional and procurement integrity standards in all activities.

SPECIFIC RESPONSIBILITIES

1. Provide senior level technical and managerial support to WI HER's programs globally including development and implementation of strategies, budgets, work plans, monitoring and evaluation plans, reporting
2. Manage operations, including human resource, finance and administration of staff based in the region
3. Support identification and implementation of strategic research activities
4. Ensure timely data collection, collation and reporting
5. Ensure high quality of technical products
6. Provide technical support to different country programs
7. Conduct supervisory visits to assigned regions and countries
8. Represent WI HER and coordinate efforts with Ministries of Health, policy makers, and senior health experts, USAID implementing partners, WHO, and other relevant stakeholders to ensure successful project implementation, dissemination and institutionalization of results
9. Provide supervision to WI HER's full time personnel, consultants, and subcontractors
10. Ensure efficient function in administrative and financial procedures, and adequate internal controls processes
11. Participate in opportunities for business development, this includes providing capture, monitoring opportunities' forecast with different donors, position WI-HER to apply for new program opportunities, support the President in developing marketing materials for WI-HER and in enhancing the WI-HER brand
12. Identify innovations in program design and implementation
13. Lead and participate in research and publications including in peer reviewed journals
14. Perform other duties as required

Profile and expected competencies

1. An advanced degree in a health-related field with qualifications in public health, or a related discipline, is required
2. Exceptional leadership and interpersonal skills
3. Exceptional managerial and technical experience involving coordination with multiple partners
4. Experience managing human resource, finance, and administration operations
5. Experience with managing a donor funded project, especially a USAID-funded project, will be an added advantage
6. Fluency in English with excellent oral and written communication skills. Other languages is an advantage
7. Ability to travel
8. Demonstrated intermediate computer skills in Microsoft Office applications, including Word, Excel, PowerPoint, and Outlook
9. Ability and availability to travel internationally as needed

Please submit one-page cover letter explaining your interest and suitability for the post, your detailed CV and the names of references.

To respond to this advertisement, please send your application to **apply@wi-her.org**.